MINUTES OF GAINES CHARTER TOWNSHIP BOARD
FOR THE REGULAR 6:00 PM MEETING
May 12, 2025

Present: Supervisor Terpstra, Clerk Brew, Treasurer Lemke, Trustees DeWard, Fryling (6:15), Haagsma, Vander Stel Staff: Manager Weersing, Community Development Director Wells

Absent with notice: None

Opening prayer was given by Board Member Lemke and the Pledge of Allegiance was recited.

1. The meeting was called to order at 06:01 p.m. by Board Member Terpstra.

2. Question of Conflict of Interest

None

3. Review of the Consent Agenda.

No items were removed for in-depth discussion

4. Meeting Agenda

Motion by Board Member Vander Stel and seconded by Board Member Haagsma to approve the published agenda.

VOICE VOTE: 6 Aye. 0 Nay. Motion carried on voice vote.

5. Communications ~ Non-action Informational Items

- **a) Division Avenue Corridor Improvement Authority Draft Meeting Minutes**
- **b) April 2025 Gaines Charter Township Fire Department Run Report**
- **c) Building Department April 2025 Revenue Report**
- **d) April 2025 Community Policing Officers' Report**
- **e) Minutes – Parks and Trails April 16, 2025 Meeting**

6. Scheduled Speakers

Last Call Dispatch for Cutlerville fire department and Dutton fire department and swearing in of Paid On Call and Part-time Firefighters

7. Regular Meeting resumed at 6:25 p.m.

8. Recognition of Individuals and/or Delegations for agenda and non-agenda items.

No one spoke.

9. Public Hearings

No public hearings scheduled

10. Approval of the Consent Agenda

Motion by Board Member Haagsma and seconded by Board Member Vander Stel to approve the Consent Agenda including the April 14, 2025 and April 28, 2025 draft meeting minutes; Treasurer's March 2025 Financial Report; General fund expenditures from 04/01/2025 through 04/30/2025 totaling $118,693.52; Public Safety Special Assessment District expenditures totaling $34,874.96; Building inspections totaling $23,171.00; and Water and sewer fund expenditures $584,415.04.

ROLL CALL VOTE: Board Member Haagsma - yes, Board Member Vander Stel - yes, Board Member DeWard - yes, Board Member Fryling - yes, Board Member Lemke - yes, Board Member Terpstra - yes, Board Member Brew - yes. Motion carried by roll call vote.

11. New Business

A. Discussion on Authentix Land Dedication for Park

Discussion centered around responsibility for maintenance and upkeep once the land was donated to the township. No action taken

B. Planning and Zoning Fee Schedule

Motion by Board Member Vander Stel and seconded by Board Member Haagsma to approve the planning and zoning fee schedule as presented effective June 1, 2025.

ROLL CALL VOTE: Board Member Vander Stel - yes, Board Member Haagsma - yes, Board Member Fryling - yes, Board Member Lemke - yes, Board Member Terpstra - yes, Board Member Brew - yes, Board Member DeWard - yes. Motion carried by roll call vote.

C. Termination of Fire and Rescue Service Agreement

Motion by Board Member Haagsma and seconded by Board Member Vander Stel to accept the termination of the Fire and Rescue Service Agreement with Byron Township on September 22, 2025.

ROLL CALL VOTE: Board Member Haagsma - yes, Board Member Vander Stel - yes, Board Member Lemke - yes, Board Member Terpstra - yes, Board Member Brew - yes, Board Member DeWard - yes, Board Member Fryling - yes. Motion carried by roll call vote.

D. Professional Health Services, Inc. – Gaines Charter Township Fire Department

Motion by Board Member Lemke and seconded by Board Member Vander Stel to accept the presented contract for Gaines Charter Township Fire Department physicals using Professional Health Services, Inc.

ROLL CALL VOTE: Board Member Lemke - yes, Board Member Vander Stel - yes, Board Member Terpstra - yes, Board Member Brew - yes, Board Member DeWard - yes, Board Member Fryling - yes, Board Member Haagsma - yes. Motion carried by roll call vote.

E. EMS Continuing Education Training and Services

Motion by Board Member Lemke and seconded by Board Member Haagsma to accept the three year contract for EMS training from BDI, Inc.

ROLL CALL VOTE: Board Member Lemke - yes, Board Member Haagsma - yes, Board Member Terpstra - yes, Board Member Vander Stel - yes, Board Member Brew - yes, Board Member DeWard - yes, Board Member Fryling - yes. Motion carried by roll call vote.

F. Blain Cemetery – Clean Up and Hydroseeding

Motion by Board Member Lemke and seconded by Board Member Vander Stel to approve the bid from H&K Landscaping, Inc for $10,155.00 to clean up and hydroseed the west new section of Blain Cemetery.

ROLL CALL VOTE: Board Member Lemke - yes, Board Member Vander Stel - yes, Board Member Brew - yes, Board Member DeWard - yes, Board Member Fryling - yes, Board Member Haagsma - yes, Board Member Terpstra - yes. Motion carried by roll call vote.

G. Parks and Trails Support of Development of a Parks and Grounds / Public Works Department

Motion by Board Member Vander Stel and seconded by Board Member Lemke to remove the Parks and Trails matter off the table

VOICE VOTE: 7 Aye. 0 Nay. Motion carried on voice vote.

Motion by Board Member Lemke and seconded by Board Member Vander Stel to acknowledge the Parks and Trails Committee support of development of a department of Parks and Grounds / Public Works.

ROLL CALL VOTE: Board Member Lemke - yes, Board Member Vander Stel - yes, Board Member DeWard - yes, Board Member Fryling - yes, Board Member Haagsma - yes, Board Member Terpstra - yes, Board Member Brew - yes. Motion carried by roll call vote.

H. Emmons Lake Drain Assessment

Motion by Board Member DeWard and seconded by Board Member Lemke to pay in full the Emmons Lake Drain Assessment.

ROLL CALL VOTE: Board Member DeWard - yes, Board Member Lemke - yes, Board Member Fryling - yes, Board Member Haagsma - yes, Board Member Terpstra - yes, Board Member Vander Stel - yes, Board Member Brew - yes. Motion carried by roll call vote.

I. Request for Fireworks Display – Crystal Springs

Motion by Board Member Haagsma and seconded by Board Member Fryling to approve the Crystal Springs fireworks application.

VOICE VOTE: 7 Aye. 0 Nay. Motion carried on voice vote.

J. Karin's Horse Connection Special Events Permit Request

Motion by Board Member Haagsma and seconded by Board Member Vander Stel to approve the special event liquor license for the Hearts and Hooves fundraiser on September 20, 2025.

VOICE VOTE: 7 Aye. 0 Nay. Motion carried on voice vote.

K. Little Firecracker Parade – Road Closure Request

Motion by Board Member Lemke and seconded by Board Member Vander Stel to approve the road closure request for the Little Firecracker parade.

VOICE VOTE: 7 Aye. 0 Nay. Motion carried on voice vote.

L. Vision / Mission Statement Discussion

Discussion on the proposed statements with no action taken

12. Public Comments

None given

13. Manager's comments

Fishing dock on Hardy Pond was estimated to cost $150,000.

Columbarium at Blain Cemetery is waiting on favorable weather conditions consistently for proper curing. Dutton pad will be poured with the Hanna Lake sidewalk project.

Trustee township budget meeting will be July 28, 2025.

14. Supervisor's comments.

Manager's review has been delayed by personnel committee scheduling.

15. Trustees comments

Board Member Vander Stel wondered if there was a way to add signage against what is commonly called "jake breaking" or "engine breaking" on Kalamazoo Avenue and 100th Street. The law is based upon decibel level not the technique of using the brake and is difficult to enforce. The road commission is restricted from adding signage.

Board Member Fryling commented on "junk trees" growing inside of other trees in the township landscaping.

16. Adjournment

Supervisor Terpstra adjourned the meeting at 08:14 p.m.

Michael Alex Brew

Michael Alex Brew, Clerk

Robert Terpstra

Robert Terpstra, Supervisor